

DEPARTMENT OF THE ARMY
HEADQUARTERS, FORT SAM HOUSTON
Fort Sam Houston, Texas 78234-5000

FSH Regulation
No. 30-2

21 February 1986

Food Programs
INSTALLATION COMMISSARY/POST EXCHANGE ADVISORY COUNCIL

Issue of supplements to this regulation by subordinate commanders is prohibited, unless specifically approved by Headquarters, Fort Sam Houston.

1. PURPOSE. To establish a combined Installation Commissary/Post Exchange Advisory Council and to prescribe the council's membership, responsibilities, and operating procedures.

2. OBJECTIVE. The main objective of the council is to provide the installation commander information on which to evaluate the responsiveness of Commissary/Post Exchange service to customer needs and command requirements.

3. REFERENCES:

- a. AR 30-19, The Army Commissary Store Operating Policies
- b. AR 60-10, General Services
- c. AR 60-20, Operating Policies.

4. SCOPE

a. Membership: The council will consist of the following representation:

- | | |
|--|---|
| (1) Headquarters, Fifth U.S. Army | 1 |
| (2) U.S. Army Health Services Command | 1 |
| (3) Academy of Health Sciences, U.S. Army | 1 |
| (4) Brooke Army Medical Center | |
| (5) U.S. Army 5th Recruiting Brigade (SW) | 1 |
| (6) Directorate of Personnel & Community Activities (DPCA) | 1 |
| (7) Directorate of Logistics (DOL) | 1 |

*This regulation supersedes FSH Reg 30-2, 14 Jun 84.

This reprint includes Change 1.

FSH Reg 30-2

(8) Command Sergeant Major, Fort Sam Houston	1
Retiree Council	1
Brooke Army Medical Center Women's Auxiliary	1
(11) NCO Wives Club of Fort Sam Houston	1
Women's Club of Fort Sam Houston	1
Headquarters, 90th ARCOM	1

b. Heads of the represented activities will select primary and alternate representatives for the council. The names, grades/status, and telephone numbers of all representatives will be forwarded to the installation DOL.

c. Advisory members of the council will be the installation inspector general and the respective managers of the Commissary and Post Exchange.

5. RESPONSIBILITIES.

a. The DOL will be the chairman of the council and is the responsible staff element for Commissary affairs. The DPCA is the responsible staff element for all Post Exchange affairs except for logistical support.

b. The chairman will designate an individual as recorder for the council.

c. The chairman will call the council meetings a minimum of once each fiscal quarter and will be responsible for making the necessary arrangements for council meetings to include notification of all members.

d. Council members are responsible to their constituents for interchange of information pertaining to Commissary/Post Exchange.

e. Advisory members of the council will advise the council, respond to inquiries, and provide feedback to the council as directed by the chairman.

f. The recorder is responsible for recording the proceedings of each meeting, preparing the minutes, and forwarding them to the installation commander for approval. Copies of the approved minutes will then be distributed to the council and advisory members prior to the next meeting.

6. PROCEDURES.

a. Standard rules of conduct for council meetings will be followed as appropriate.

b. The council will discuss all areas of operations affecting provisions of adequate service and will actively seek comments and/or information concerning the services provided by the Commissary and Post Exchange from other authorized patrons.

c. Follow-up action on items surfaced/discussed will be directed by the chairman.

d. Authorized Commissary and Post Exchange patrons may surface pertinent issues through appropriate representatives.

The proponent of this regulation is the Directorate of Logistics, Headquarters, Fort Sam Houston. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, Fort Sam Houston, ATTN: AFZG-DI-FS, Fort Sam Houston, Texas 78234-5000.

FOR THE COMMANDER:



GEORGE A. FINLEY
Director of Information Management

CHARLES D. CHILDRES
Chief, Admin Services Division

DISTRIBUTION:

- 30 - DOL, ATTN: AFZG-DI
- 10 - Commissary Officer
- 10 - Post Exchange Manager
- 3 - Cdr, Fort Sam Houston
- 3 - Cdr, Fifth U.S. Army
- 3 - Cdr, BAMC
- 3 - Cdr, U.S. Army Health Services Command
- 3 - Comdt, Academy of Health Sciences, U.S. Army
- 3 - Cdr, U.S. Army 5th Recruiting Brigade (Southwest)
- 3 - DOIM, ATTN: AFZG-IM-A
- 3 - DPCA